



ALAMEDA COUNTY  
CONGESTION MANAGEMENT AGENCY

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**ADMINISTRATION & LEGISLATION COMMITTEE**

**MEETING NOTICE**

**Monday, January 10, 2005; 9:30 a.m.**

CMA Board Room  
1333 Broadway, Suite 220  
Oakland, California 94612

Members:

Chair: Councilmember Larry Reid  
Vice Chair: Supervisor Scott Haggerty  
Councilmember Jeff Wieler  
Mayor Shelia Young  
Pln Area 3 Alt: Mayor Mark Green  
Pln Area 4 Alt: Councilmember George Zika  
AC Transit Director Dolores Jaquez  
BART Alternate: Director Thomas Blalock

Staff Liaison: Dennis Fay  
Secretary: Christina Muller

**AGENDA (#)**

**1.0 PLEDGE OF ALLEGIANCE**

**2.0 PUBLIC COMMENT**

Members of the public may address the Committee during "Public Comment" on any item not on the agenda. Public comment on an agenda item will be heard when that item is before the Committee. Anyone wishing to comment should make his or her desire known to the Chair.

**3.0 MINUTES OF DECEMBER 13, 2004 MEETING\* (page 1)**

**Approval**

**4.0 ADMINISTRATIVE MATTERS**

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CLOSED SESSION: PERSONNEL AND LABOR RELATIONS AS PROVIDED FOR  
UNDER GOVERNMENT CODE SECTION 54957

Public Employee Performance Evaluation: Executive Director

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**4.1 Executive Director's Salary and Benefits for 2005\* (page 5) Discussion/Action**

The employment agreement with the Executive Director states that the CMA will consider annual adjustments to salary and benefits. The attached memo provides a report on the status of objectives and salary survey information. The subcommittee composed of the Chair, vice Chair and council member Wieler will make a salary recommendation at the meeting.

**4.2 Staff Compensation Analysis – Status Report\* (page 15)**

**Information/Discussion**

CompAnalysis is preparing its review of staff compensation. As part of the review, CompAnalysis is recommending a revision to the approach to salary administration. The attached material describes the proposal. CompAnalysis staff will be available at the meeting to review this proposal, receive comment and respond to questions. A final recommendation on this matter and salaries and benefits is scheduled for February.

**4.3 Draft FY 2005-2006 Work Program\* (page 23)**

**Discussion/Action**

In accordance with the joint powers agreement, the CMA Board must adopt a budget in March of each year. A draft budget must be released for review and comment in February. In order to prepare a budget, a work program is necessary. The attached material provides a proposed draft work program. Due to the ongoing State budget crisis there are significant uncertainties with regard to several projects and programs included in the work program. It is recommended that the Committee approve the draft work program and forward it to the CMA Board for action.

**4.4 I-680 SMART Carpool Lane: Joint Powers Agreement  
Guiding Framework\* (page 35)**

**Discussion/Action**

AB 2032 (Dutra; Statutes of 2004) authorizes the Sunol Smart Carpool Lane Joint Powers Authority to implement the I-680 Smart Carpool Lane four-year pilot project. The attached material outlines the basic roles and responsibilities for the formation of the Authority. It is recommended that the Committee take the following actions: (1) review and recommend approval of the Guiding Framework; and (2) recommend the formation of the I-680 Sunol Smart Carpool Lane Policy Advisory Committee to provide policy oversight until the formation of the joint powers Board.

**4.5 I-680 Sound Wall Project: Construction Status Report\* (page 41)**

**Discussion/Action**

The Administration and Legislation Committee is requested to review and accept the attached Construction Progress Report for the I-680 Soundwall Project.

**4.6 SMART Corridors Program: Construction Status Report\* (page 57)**

**Discussion/Action**

The Administration and Legislation Committee is requested to review and accept the attached Construction Project Status Report for the SMART corridors program.

**5.0 LEGISLATION/PUBLIC AFFAIRS**

**5.1 Sacramento Report\* (page 61)**

**Information/Discussion**

A report from the CMA's Sacramento representative is attached.

**5.2 Washington, DC Report\* (page 65)**

**Information/Discussion**

A report from the CMA's Washington, DC representative is attached.

**6.0 STAFF AND COMMITTEE MEMBER REPORTS**

**7.0 ADJOURNMENT/NEXT MEETING: MONDAY, FEBRUARY 14, 2005**

- \* Attachment enclosed for members and key staff.
- \*\* Materials will be handed out at the meeting.
- (#) All items on the agenda are subject to action and/or change by the Committee.
- ✓ Materials are separately attached to the meeting packet.

*PLEASE DO NOT WEAR SCENTED PRODUCTS SO INDIVIDUALS WITH  
ENVIRONMENTAL SENSITIVITIES MAY ATTEND*